

**Nova Classical Academy  
Board of Directors Meeting Minutes  
Regular Meeting  
January 28, 2013**

**Directors Present: Jason Belter, John Bujan, Jeff Ellerd, Damon Fraser, Karen Groppe, Andrea Johnson, Dianne Krizan, Becky Lund, Suzannah Toso**

**Directors Absent: Dan Greenfield, Roxane Lehmann**

**Advisors Present: Brian Bloomfield, Nancy Baumann, Julie Sheahan (NPTO Representative)**

**Others in Attendance: Nova parents and Nova students, a representative of Friends of Education**

**I. Call to Order**

The meeting was called to order at 5:35 PM. Damon Fraser led the meeting.

**II. Approval of Agenda**

Mrs. Groppe moved to approve the agenda. Ms. Johnson seconded. The motion passed unanimously.

**III. Public Comment**

There was public comment.

**IV. Consent Agenda**

- A. Regular Meeting Minutes from October 28, 2012
- B. Special Meeting Minutes from December 1, 2013
- C. Accept Gift Donations
- D. Add Blaine Brownell to the Curriculum Committee

Mr. Belter moved to approve the consent agenda. Ms. Lund seconded. There was discussion. The motion passed unanimously.

**V. Treasurer/ Finance Update**

Mr. Ellerd added that the Finance and Budget Committee is working on a draft budget for next year and we should have a first look at it at the regular February meeting.

**VI. Reports received by the Board.**

**a. Administration Report**

Mr. Bloomfield highlighted two elements: our WADM is over our budget, which is a good sign, and the state holdback is only 17.5% instead of 36% for this year, which means we are not anticipating having to go into the line of credit this year.

Mr. Bloomfield also gave an enrollment update; we currently have 733 applications for next year for kindergarten – 12<sup>th</sup> grade.

Mr. Bloomfield spoke about opening the 9<sup>th</sup> grade class to enroll 3 full sections of students for the 2013-14 school year as we will too many returning students to have only 2 sections. He is asking the BoD to approve an enrollment of 65 students. There was discussion.

Mrs. Krizan arrived at 5:43.

Mr. Bloomfield gave an update on our standardized testing results. There was discussion.

Mr. Bloomfield spoke about Parent Education Nights and the Reading Mastery report. There was discussion.

Mrs. Groppe left at 6:11.

**b. Board Chair Report**

Mr. Fraser will not be at the February board meeting; it will be led by Mrs. Krizan. Mr. Fraser spoke about upcoming items, enrollment, the closed session Executive Director review in February, communications with the board (via [board@novaclassical.org](mailto:board@novaclassical.org) and [publiccomment@novaclassical.org](mailto:publiccomment@novaclassical.org)), and some of the comments the Board received regarding the announcements to the students about Sandy Hook.

**c. Board Committees**

**i. Curriculum Report**

**ii. Development Report**

Ms. Johnson gave a brief update.

**iii. Finance and Budget Report (none)**

**iv. Governance Report**

- **3<sup>rd</sup> Reading of Revised Policy #301**

Mr. Bujan spoke of changes required by our Authorizer due to changes in state law.

- **Board Election Report**

**d. Ad Hoc Committees**

**i. Academic Excellence**

Mrs. Toso spoke about the information being gathered by the committee regarding reading and math, as well as the work they're doing to develop a visual to help the students master the virtues. She also spoke about some of the data at which the committee is looking. There was discussion.

**e. NPTO Report (none)**

Mrs. Sheahan spoke about upcoming NPTO meetings and projects.

**VII. Board Updates/Action Items**

**a. Adoption of Revised Policy #301**

Mr. Bujan, "Resolved, that the following revised policy (#301), having had a 1<sup>st</sup> reading on October 29, 2012, and a 2<sup>nd</sup> reading on December 1, 2012, is hereby adopted with an effective date of January 28, 2013; and

Resolved further, that the administration shall forthwith post the foregoing policy in the policy section of the Nova website." Ms. Lund seconded. The motion passed unanimously.

**b. Freshman Class**

Mr. Fraser, "Resolved, that the Board instruct the Executive Director to enroll freshman applicants for the 2013-14 school year with the target of seating 65

students.” Mrs. Krizan seconded. There was discussion. The motion passed unanimously.

**c. Board Elections Recommendations**

Mr. Bujan, “Resolved, that the board adopts the recommendation of the Governance Committee for the following designations and terms for the 2013 board election: 2 parent seats, each being for a three-year term; 1 teacher seat for a three-year term; resulting in a board of 11 members.

Also resolved, further that the date for the annual meeting and other dates for the 2013 board election are as more fully set forth in the 2013 Election Timetable published by the governance committee as of the date of these resolutions.” Mr. Ellerd seconded. The motion passed unanimously.

Mrs. Groppe returned at 6:40.

**VIII. Public Comment**

There was no public comment.

**IX. Board Chair Comment**

Mr. Fraser had no further comments.

**X. Next Meeting Date/Agenda Items**

The next regular Board of Directors meeting is February 25, 2013 beginning at 6:30. We will tentatively look at a draft budget for SY 2013-14, a draft of the strategic plan, and a draft of the revised bylaws. We will also have a closed session for the Executive Director review.

**XI. Adjournment**

Mrs. Krizan moved to adjourn. Ms. Johnson seconded. The motion passed unanimously. The meeting adjourned at 6:43 PM.

Minutes submitted by Becky Lund.