

**Nova Classical Academy  
Board of Directors Meeting Minutes  
Regular Meeting  
June 24, 2013**

**Directors Present: Jason Belter, John Bujan, Jeff Ellerd, Dan Greenfield, Karen Groppe, Andrea Johnson, Dianne Krizan, Roxane Lehmann, Becky Lund, Suzannah Toso**

**Directors Absent: Damon Fraser**

**Advisors Present: Brian Bloomfield, Kristin Kelley, Miranda Morton, Nancy Baumann, Jane Lagerquist (NPTO Representative)**

**Others in Attendance: Nova parents**

**I. Call to Order**

The meeting was called to order at 6:32 PM. Dianne Krizan led the meeting.

**II. Approval of Agenda**

Mr. Belter moved to approve the agenda with the addition of an action item to approve policy #505. Mrs. Groppe seconded. The motion passed unanimously.

**III. Public Comment**

There was no public comment.

**IV. Treasurer/ Finance Update**

Mr. Ellerd gave a couple of quick highlights: Nothing has changed dramatically from last month. There will be a small surplus. There was discussion about potential changes in funding from the state. Mr. Ellerd spoke about bids for health insurance. Health Partners appears that it will be the cheapest of the options. There was discussion.

**V. Consent Agenda**

- A. Regular Meeting Minutes from May 29, 2013
- B. Special Meeting Minutes from June 8, 2013
- C. Accept Gift Donations

Ms. Lund moved to approve the consent agenda. Mr. Ellerd seconded. The motion passed unanimously.

Roxane Lehmann arrived at 6:42.

**VI. Reports received by the Board.**

**a. Administration Report**

Dr. Bloomfield highlighted a few areas: The enrollment update for next school year has changed; 9<sup>th</sup> grade is down to 61 returning students so Linda LaFrombois will offer spots to the first four children on the wait list. We do have some wiggle room in our budget even if we don't have full enrollment in 9<sup>th</sup> grade. Dr.

Bloomfield also gave an update about the resolution to the Special Education complaint. Finally, he spoke about the end-of-year-report on the Reading Program in the SoG. There was discussion. Mr. Ellerd asked how the Leadership Team will get the next school year off to a more robust start. Dr. Bloomfield spoke about some areas that went well this year and said that the Nova is focusing on more communication and getting correct information into the hands of the people that need them. He spoke about some other pieces that have been implemented to start strongly in the fall. Mrs. Groppe asked about the band program. We will continue with Hill Murray and the current program for next year. There was discussion.

**b. Board Chair Report**

**c. Board Committees**

**i. Curriculum Report**

**ii. Development Report**

The Nova Run will occur in conjunction with the NPTO Carnival next year.

**iii. Finance and Budget Report**

Mr. Ellerd spoke about the report during the Treasurer/ Finance Update.

**iv. Governance Report**

There was a third reading of revised Policy #205.

Mr. Bujan also gave an update about the process of developing a Board evaluation. An evaluation will be sent to Board members soon to fill out by the end of the month. Mr. Bujan also spoke about the committee's goals for the year.

**d. Ad Hoc Committees**

**i. Academic Excellence**

Mrs. Toso gave a brief update about summer work.

**ii. Social/ Emotional Committee**

Ms. Johnson spoke about the upcoming work of the committee.

**e. Curriculum Committee (Administrative Committee)**

Mrs. Groppe gave a brief update.

**f. NPTO Report**

Mrs. Lagerquist gave a brief update. The NPTO has purchased six ELMOs for the school.

**VII. Board Updates/Action Items**

**a. Annual Banking Resolutions (2)**

Mr. Ellerd, "Resolved, that the Finance and Budget committee recommends that the Executive Director or Board Treasurer be authorized to enter into agreements to make electronic fund transfers (wire transfers) as permitted by M.S.471.38. The Business Manager is to initiate the authorized electronic fund transfers and will submit a list of such transfers at the next regular school board meeting after the transfers take place, as presented." Mr. Belter seconded. The motion passed unanimously.

Mr. Ellerd, "Resolved, the Finance and Budget committee recommends that Anchor Bank be designated as the official depository of charter school funds,

subject to their furnishing collateral security and otherwise comply with the revisions of M.S. 118A.03 and:

a) The Board treasurer or Executive Director are authorized to accept and release collateral as required

b) The Board Chair, Board Chair-elect, and the Board Treasurer, are authorized to sign checks, signature cards, and other forms and documents required from time to time by the depository; and

c) this resolution shall be valid until superseded.” Mr. Bujan seconded. The motion passed unanimously.

**b. Approve Officers and Committees**

Mrs. Krizan, “Resolved the board approves the following slate of Officers, Committee chairs, and Committee members per the roster in the June 2013 Board packet, to be effective on July 1, 2013:

**Board Officers**

Dianne Krizan – Chair

Dan Greenfield – Chair Elect

Jeff Ellerd - Treasurer

Becky Lund - Secretary

**Academic Excellence:**

Brian Bloomfield – Co-Chair

Roxane Lehman – Co-Chair

Jason Belter

Damon Fraser

Suzy Toso

**Finance & Budget:**

Jeff Ellerd – Chair

Seth Berlin

Brian Bloomfield

Tom Corrigan

Kristin Kelly

Miranda Morton

Sarah Taylor

Thanh-Thuy Tran

**Governance:**

Becky Lund – Chair

John Bujan

Dan Greenfield

Paul Mason

Rick Stempkowski

Kate Tetmeyer

Gina Zelinka

**Social Emotional Environment:**

Andrea Johnson – Chair

Brian Bloomfield

Ann Brodeur

Jen Dansforth

Karen Groppe

Missy Johnson  
Kimberly Leuck  
Chad Long  
Miranda Morton  
Steve Palmer.”

Mr. Belter seconded. There was discussion. Mr. Belter, Mr. Bujan, Mr. Ellerd, Mr. Greenfield, Mrs. Groppe, Mrs. Krizan, Ms. Lehmann, Ms. Lund, and Mrs. Toso voted in favor. Ms. Johnson abstained. The motion passed.

**c. Adoption of Mission Statement**

There was discussion before the motion was made. Mrs. Krizan, “Resolved, that the Board adopt the revised mission statement for Nova Classical Academy effective immediately: In a supportive community and through a systematic, accelerated college-preparatory education in the classical tradition, Nova Classical Academy challenges its students to develop intellect, to attain the habits of learning and mastery, and to live a virtuous life of duty and ideals.” Mr. Belter seconded. There was discussion. Mr. Belter, Mr. Ellerd, Mr. Greenfield, Ms. Johnson, Mrs. Krizan, Ms. Lehmann, Ms. Lund and Mrs. Toso voted in favor. Mrs. Groppe voted against. Mr. Bujan abstained. The motion passed.

**d. Approval of Revised Policy 205**

Mr. Bujan, “Resolved, that the Board adopt the revised Policy 205 as proposed, having had its first reading in April 2013 and its second in May 2013, effective June 24, 2013.” Ms. Lund seconded. There was discussion. The motion passed unanimously.

**e. Charge to SEEC**

Ms. Johnson, “Resolved, that the Board approves the creation of an ad hoc Social-Emotional Environment committee as defined by the charge:

- Evaluate Nova’s current social emotional environment.
- Investigate best practices for developing positive social emotional environments at school.
  - Through research review.
  - Learning what other schools do
  - Meeting with professionals in the field.
- Identify resources necessary to implement these practices.” Mr. Bujan seconded. Mr. Belter, Mr. Bujan, Mr. Greenfield, Mrs. Groppe, Ms. Johnson, Mrs. Krizan, Ms. Lehmann, Ms. Lund, and Mrs. Toso voted in favor. Mr. Ellerd abstained. The motion passed.

**f. Approve Court Recommended Settlement (After the first Closed Session)**

Ms. Lund, “Resolved, that the Board move to approve the settlement that was reached in federal court on June 24, 2013.” Mr. Belter seconded. The motion passed unanimously.

**g. Executive Director Evaluation (After the second Closed Session)**

Mrs. Krizan, “Resolved that the Board adopt the performance review with the conclusion that Dr. Bloomfield Meets Expectations.” Ms. Lund seconded. The motion passed unanimously.

**VIII. Public Comment**

There was public comment.

**IX. Board Chair Comment**

Mrs. Krizan spoke briefly about the vision statement.

**X. Next Meeting Date/Agenda Items**

The next regular Board of Directors meeting is August 26, 2013, beginning at 6:30 PM.

**XI. Closed Session, Part 1**

The meeting was closed as permitted by section 13D.05, subdivision 3(b), to discuss attorney-client privileged matters with its attorney in the pending lawsuit against the school filed 04/25/13 in the United States District Court, District of Minnesota as Case 0:13-cv-00975.

**XII. Closed Session, Part 2**

In summary, the Board recognized Dr. Bloomfield's ongoing work in leading Nova and stated that Dr. Bloomfield Meets Expectations.

Also, during this session, a motion was made to extend the Board meeting to no later than 10:00 PM. Mr. Bujan moved and Mrs. Groppe seconded. The motion passed unanimously.

**XIII. Adjournment**

Mrs. Krizan moved to adjourn. Mrs. Groppe seconded. The motion passed unanimously. The meeting adjourned at 9:56 PM.

Minutes submitted by Becky Lund.