

**Nova Classical Academy
Board of Directors Meeting Minutes
Regular Meeting
May 20, 2013**

Directors Present: Jason Belter, John Bujan, Jeff Ellerd, Damon Fraser, Dan Greenfield, Karen Groppe, Andrea Johnson, Dianne Krizan, Roxane Lehmann, Becky Lund, Suzannah Toso

Directors Absent:

Advisors Present: Miranda Morton, Nancy Baumann, Julie Sheahan (NPTO Representative)

Others in Attendance: Nova parents

I. Call to Order

The meeting was called to order at 6:33 PM. Damon Fraser led the meeting.

II. Approval of Agenda

Mr. Belter moved to approve the agenda. Mr. Ellerd seconded. The motion passed unanimously.

III. Public Comment

There was public comment.

IV. Consent Agenda

A. Regular Meeting Minutes from April 29, 2013

B. Accept Gift Donations

C. Approve the 10 member Social Emotional Committee Membership as listed in the report.

Mr. Belter moved to approve the consent agenda. Mrs. Groppe seconded. The motion passed unanimously.

V. Treasurer/ Finance Update

Mr. Ellerd gave a couple of quick highlights: we're still predicting we will not go into our line of credit this year, we're currently on track with this year's budget, and we received word that the state has voted to increase per-pupil funding by \$75 next year. Mr. Ellerd then spoke about the proposed budget for the 2013-14 school year, which does not reflect the increase in per-pupil funding as we just found out about that today.

Mr. Ellerd also thanked Kate Tetmeyer for her work on the Nova Carnival.

Mrs. Groppe asked about an expense in the disbursement register. Mrs. Baumann explained that it was covered by Q-Comp funds as it was training for teachers.

Mr. Fraser spoke about the possibility of purchasing a parcel of land by Nova's playground and encouraged people to attend Finance and Budget meetings.

VI. Reports received by the Board.

a. Administration Report

b. Board Chair Report

Mr. Fraser spoke briefly about the band program and his disappointment that a vendor would approach the Nova community rather than working with the Executive Director to solve a concern. Mr. Fraser will ask Mr. Bloomfield for a band update in June. There was discussion.

Mrs. Krizan spoke about the work around the Nova mission and vision. There was discussion. She also spoke about electing officers for the next year, specifically the chair elect.

Mr. Fraser spoke about the strategic plan and advised committee chairs to look at it again to see how we can make it operational. There was discussion about fleshing it out as a longer document. Mr. Fraser said that should be done by the regular August board meeting. There was continued discussion.

c. Board Committees

i. Curriculum Report

Mrs. Goppel stated that the Committee will meet tomorrow; part of the agenda will be to discuss how the Curriculum Committee can be used moving forward since it no longer is a standing Board committee.

ii. Development Report

Ms. Johnson spoke about the results of the Run; it was excellently done and had at least a \$2000 profit. She also spoke about things Nova will do moving forward. There was discussion.

iii. Finance and Budget Report

iv. Governance Report

There was a second reading of revised Policy #205.

Mr. Bujan spoke about the results of the Nova Board election.

Mr. Bujan also stated that the Committee will begin working on a Board evaluation process.

d. Ad Hoc Committees

i. Academic Excellence

Mrs. Toso spoke about several ongoing projects that will continue over the summer to get things fleshed out for the fall.

ii. Social/ Emotional Committee.

Ms. Johnson spoke about starting the Committee, which will be given the acronym SEEC, and a few upcoming projects.

e. NPTO Report

Mrs. Sheahan thanked Kate Tetmeyer for her work on the Carnival as well and gave several quick updates.

VII. Board Updates/Action Items

a. Approve Preview Budget for 2013-2014 School Year

Mr. Ellerd, "Resolved that the Board approve the proposed budget for the 2013-14 school year." Mr. Greenfield seconded. There was discussion. The motion passed unanimously.

b. Approve SY 2014 Calendar

Mrs. Krizan, "Resolved, that Board accepts the 2014 school year calendar and directs the Executive Director to submit it to MDE." Ms. Lund seconded. There

was discussion. Mr. Bujan, Mr. Ellerd, Mr. Fraser, Mr. Greenfield, Mrs. Groppe, Ms. Johnson, Mrs. Krizan, Ms. Lehmann, Ms. Lund, and Mrs. Toso voted in favor. Mr. Belter voted against. The motion passed.

c. Approve SY 2014 BoD Meeting Calendar

Mrs. Krizan, “Resolved, that Board accepts the 2014 school year Board meeting date schedule (Aug. 26, Sept. 30, Oct. 28, Nov. 25, Dec. 14 [all day], Jan. 27, Feb. 24, Mar. 31, Apr. 28, May 27 [a Tuesday], and June 30.)” Ms. Lund seconded. There was discussion. The motion passed unanimously.

d. Renewal of MSHSL Membership

Mrs. Krizan, “Resolved, Resolved, that the governing Board of School District Number 4098-07, County of Ramsey, State of Minnesota delegates the control, supervision, and regulation of interscholastic athletic and fine arts events (referred to in MN Statutes, Section 128C.01) to the Minnesota State High School League, and so hereby certifies to the State Commissioner of Education as provided for by Minnesota Statutes.

Further resolved, that the high school listed below, Nova Classical Academy, is authorized by this, the Governing Board of said school district, to renew its membership in the Minnesota State High School League; and

Further resolved, that this Governing Board hereby adopts the Constitution, Bylaws, Rules and Regulations of said League and all amendments thereto as the same as are published in the latest edition of the League’s Official Handbook, on file at the office of the school district or as it appears on the League’s website, as the minimum standards governing participation in said League-sponsored activities, and that the administration and responsibility for determining student eligibility and for the supervision of such activities.” Ms. Lund seconded. The motion passed unanimously.

e. Accept Results of the BoD Election

Mr. Bujan, “Resolved, that the 2013 Election Results submitted by John Bujan, chair of the Nova Governance Committee, based upon the unanimous recommendation of the committee dated May 17, 2013, are hereby accepted, and the following persons are elected to 3-year terms as board members commencing July 1, 2013:

Jason Belter [Faculty seat];

Damon Fraser [Parent seat]; and

Dan Greenfield [Parent seat].” Ms. Lund seconded. The motion passed

unanimously.

VIII. Public Comment

There was public comment.

IX. Board Chair Comment

There were no additional comments.

X. Next Meeting Date/Agenda Items

The next regular Board of Directors meeting is June 24, 2013, beginning at 6:30 PM. We will elect board officers for the next school year.

XI. Closed Session

The meeting was closed as permitted by section 13D.05, subdivision 3(b), to discuss attorney-client privileged matters with its attorney in the pending lawsuit against the school filed 04/25/13 in the United States District Court, District of Minnesota as Case 0:13-cv-00975.

XII. Adjournment

Mrs. Krizan moved to adjourn. Mr. Ellerd seconded. The motion passed unanimously. The meeting adjourned at 9:07 PM.

Minutes submitted by Becky Lund.